

CAREER CORNER 7 TIPS FOR A SUCCESSFUL PANEL JOB INTERVIEW

This story is taken from Forbes online, dated May 19, 2014.

Lisa Quast of Forbes explains how to prepare and overcome anxiety posed by panel interviews.

1. Find out who will be on the interview panel.
2. Brainstorm the questions each person might ask.

3. Introduce yourself to each person.

4. Modify your communication style.

5. Demonstrate that you are making connections during the conversation.

6. Modify how you ask questions at the end of the interview.

7. Follow up with each person.

These tips are important in succeeding in panel interviews, with the understanding and recognition of the *individuals* (and all of their nuances) in the inter-

“...NO. THE THANK YOU NOTE IS NOT DEAD. YOU SHOULD SEND A PERSONALIZED THANK YOU NOTE TO EACH MEMBER OF THE INTERVIEW PANEL.”

Extracted from Forbes Magazine, May 19, 2014. <http://www.forbes.com/sites/lisaquast/2014/05/19/job-seekers-7-tips-for-a-successful-panel-interview/>

